

**ROMULUS CENTRAL SCHOOL
ROMULUS, NY 14541**

**BOARD OF EDUCATION MEETING MINUTES
AUGUST 28, 2007
6:00 P.M. – BOARD CONFERENCE ROOM**

PRESENT: Anna Morgan – President; Cornelia Johnson – Vice-President; Norman Hollenbeck/ Rhonda Dickenson; Laurie Asermily; Kristine Somerville; Brian Sparrow

OTHERS PRESENT: Michael Midey – Superintendent/ Transportation Supervisor; Leanne Keel – District Clerk; Barbara Quinn – Elementary Principal; Theresa MacCheyne – RFA President; Jennifer Bartlett; Carlene Augustine; Amanda Pundt; Karen Horvath

OTHERS ABSENT: Robert Boulware – Business Manager

Ms. Morgan called the meeting to order at 6:00 p.m., and welcomed guests.

SUPERINTENDENT’S REPORT:

2.0 Presentation on Vertical Curriculum Planning & Mapping
Ms. Bartlett, Mrs. Pundt, Mrs. Augustine, and Ms. Horvath presented on a workshop they attended regarding ELA curriculum planning & mapping for Grades 6,7,8 general education & special education students. NYState Standards are utilized when looking at skill levels and gaps in curriculum that may exist. The Administration is investigating software as a tool to help in the mapping process which has a Pre-K-12 perspective.

The team left the meeting at 6:20 p.m.

CLERK’S REPORT:

1.1M Approval of Minutes of August 14, 2007
Motion made by Mrs. Asermily, seconded by Mrs. Johnson, and carried unanimously.

EXECUTIVE SESSION: Motion made by Mrs. Somerville, seconded by Mr. Sparrow, and carried unanimously, to go into Executive Session at 6:24 p.m. in consideration of specific personnel issues.

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Mr. Sparrow motioned to reconvene the public meeting at 6:44 p.m., seconded by Mrs. Asermily, and carried unanimously.

1.2 Update on options for the Official Newspaper of the BOE
Ms. Keel reviewed her findings, as requested by the BOE membership, on options for the Official Newspaper for the Board of Education other than the FINGERLAKES TIMES.

She mentioned that THE REVEILLE BETWEEN THE LAKES does constitute as a newspaper of general paid circulation with weekly publication of news, editorials, features, advertising & other matters regarded as of current interest. It was determined that Ms. Keel will “watch the costs associated with publishing Public Notices and other BOE newsworthy items” for the remainder of the 2007-08 school year, for both the FLTIMES and THE REVEILLE, in order to make an appropriate determination for an official newspaper.

SUPERINTENDENT/TRANSPORTATION SUPERVISOR REPORT:

2.1 Update

Mr. Midey mentioned that RCS held its own 2-hour refresher course for school bus drivers on August 22, 2007. He also stated that Clerk of the Works, Joe DiBattisto, has reviewed plans and specifications for the 2008 Capital Project regarding a few concerns, hoping that these may be fixed before the Project commences rather than during Project implementation.

Mr. Midey also indicated that a program called “Get Your Backpack” is being investigated via solicitation of donations from businesses and organizations in the area. The purpose is to provide, over long weekends & holidays, free lunches in a backpack to those RCS students who qualify for same through our Free/Reduced Meal Program.

2.2M Approval of Bus Routes, School Bus Drivers and Hours
for the 2007-08 school year

Motion made by Mrs. Johnson, seconded by Mr. Sparrow, and carried unanimously.

2.3 Review of Bus Bids opened August 22, 2007 for RCS Bus
#57

At Mr. Midey’s request, Ms. Keel stated that RCS received four sealed bids for this bus, with Cheryl & Sons, Inc, Brooklyn, NY, being the successful bidder.

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2.4M Authorization to accept the bid for one (1) used 1994 60-passenger International school bus from Cheryl & Sons, Inc. for \$1,680.

Motion made by Ms. Morgan, seconded by Mr. Hollenbeck, and carried unanimously.

2.5M Acceptance of the proposed Athletic Coach Development Action Plan with agreement of the Romulus Faculty Assoc.

Motion made by Mr. Sparrow, seconded by Mrs. Asermily, and carried unanimously.

ELEMENTARY PRINCIPAL'S REPORT:

4.1 Update

Mrs. Quinn stated that the PK-6 enrollment is 266, with Kindergarten having the largest numbers (45) and Grades 2 & 6 with 25 students each. She also mentioned the 2007-08 PK-12 Math Action Plan which is a common vocabulary for math.

PERSONNEL APPOINTMENTS: As Recommended by Mr. Midey

6.1A Linda Wadhams – RCS Tax Collector, effective immediately, a stipend of \$500 for the purpose of performing collection of school taxes.

Motion made by Mrs. Johnson, seconded by Mrs. Asermily, and carried unanimously.

6.2RS WHEREAS **Lisa Freier**, Food Service Helper, has been employed on a three-hour per day basis when school is in session; and

WHEREAS Food Service Manager, Carla Woolston, has a need to increase Mrs. Freier's work hours to 4-1/2 hours per day that school is in session due to the addition of the 5th and 6th grade students usage of the salad bar which has been reserved for 7-12 students only;

BE IT, THEREFORE, RESOLVED THAT effective September 4, 2007, Lisa Freier will increase her work hours to 4-1/2 hours per day that school is in session working three (3) hours as a Food Service Helper and 1-1/2 hours per day as a Floating Aide, at a salary of \$8.12 per hour, and receive benefits as stipulated in the current CSEA Contract.

Motion made by Mrs. Johnson, seconded by Mrs. Dickenson, and carried unanimously.

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6.3A Katie Spahn – Substitute Teacher, PK-6, Non-Certified
Jeffrey Asbrand – Substitute Teacher, 7-12, Certified
Sarah Dickenson – Substitute Cleaner

Motion made by Mr. Sparrow, seconded by Mrs. Johnson. Motion passed with six affirmative votes. Mrs. Dickenson abstained.

6.4RS RESOLVED THAT, upon recommendation of the Superintendent of Schools on August 28, 2007, **MAE BETH MAC PHERSON**, whose address is 369 Castle Street, Geneva, NY 14456, be granted **LONG-TERM SUBSTITUTE SCHOOL BUS DRIVER** appointment, retroactive to August 22, 2007, at the Bus Driver Substitute Salary Schedule of \$11.00 per hour for 8-1/4 hours per day that school is in session, without benefits.

Motion made by Mrs. Dickenson, seconded by Mrs. Johnson, and carried unanimously.

COMMITTEE ON SPECIAL EDUCATION RECOMMENDATIONS:

9.1M Approval of the recommendations as listed in the CSE minutes of August 1, 2007

Motion made by Mrs. Dickenson, seconded by Mrs. Asermily, and carried unanimously.

Motion to **adjourn at 7:25 p.m.** made by Mr. Sparrow, seconded by Mr. Hollenbeck, and carried unanimously.

LEANNE KEEL
DISTRICT CLERK

